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Fleggburgh Church of England Voluntary
Controlled Primary School

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Executive Headteacher Miss Rachel Quick
Head of School Mrs Ingrid Rounce



Dear Parents/Carers,

School Residential Trip to Horstead Centre 25th to 27th January 2017

I can confirm that we will leave school at 10.00am Wednesday morning by coach. Your child should attend school on this day in clothing suitable for the trip. (See attached information.) If you have any problems or queries with this please let me know.

There is a small shop on site and your child can bring a maximum of £10.00 to spend. It will be their responsibility to look after it.

I have made the decision to ban mobile phones, however your child will be allowed to phone home from the school mobile phone on Thursday night. Please do not worry if your child does not phone you. Quite often they choose not to when they are having a good time or they just prefer not to. Should you need to contact us in an emergency the office number is 01603 737215. Please be aware that a member of Horstead Centre Staff will answer this number. Out of hours you can contact us on the school mobile 07376 289199.

You may send sweets and drinks with your child but they cannot have these in their sleeping area as it is against centre rules. Please send them in a named sealed box (an old ice cream tub etc.) and we will store them. I am happy for children to bring small non-electronic games and a camera at their own risk.

As the children will be sleeping in bunk beds, please complete and return the attached slip

Please give any medication along with the completed form to Mrs Glover on Wednesday morning.

There will be strict safety rules that we expect your child to adhere to, please be aware that should your child break any of these rules they will be sent home.

The trip will finish on Friday afternoon so please collect your child from school at 2pm. Alternatively your child may join Diamond Class lessons for the remainder of the afternoon.

If you have any questions regarding the trip please do not hesitate to contact me.

Yours sincerely

Ingrid Rounce

I give/do not give permission for my child _____ to sleep in a bunk bed at the Horstead Centre.

Signed: _____

Date: _____