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**Fleggburgh Church of England Voluntary  
Controlled Primary School**

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Norfolk, NR29 3AG

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Executive Headteacher Miss Rachel Quick  
Head of School Mrs Ingrid Rounce



6th November, 2015.

Dear Parent/Carers,

**Primary PGCE Students - UEA**

As student teachers, currently studying for the PGCE at the University of East Anglia (UEA), one of our assignments is to focus on children's progress in speaking, listening, reading and writing as part of their language development. We will be required to listen to your child read and carry out an informal interview with them about the book that they are reading, as well as a miscue analysis. For us to be able to do this, we will need to record their reading on a device and take notes of their responses.

Please note that all records will be kept confidential and we will only be sharing them with colleagues within the school and UEA supervising tutors, if required. All children's details and the name of the school will be kept anonymous and their details will not be shared. All recordings will be permanently deleted once the assignment is complete in January 2016.

Should you have any queries relating to the above or wish to see any of our work, please do not hesitate to contact us.

We would be grateful if you could sign and return the reply slip as soon as possible, giving permission for your child to take part in our studies.

Yours sincerely,

**Sophie Brown**

**Eve Forster**

**REPLY SLIP**  
**Primary PGCE Child Studies**

I have read the letter about the child studies and **give my permission** for my child

(name of child) ..... to be included. Please tick

I have read the letter about child studies and **do not wish** for my child (name of

child) ..... to be included. Please tick

Signed ..... Parent/Carer

Dated .....