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Fleggburgh Church of England Voluntary
Controlled Primary School

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Executive Headteacher Miss Rachel Quick
Head of School Mrs Ingrid Rounce



19th January 2017

Dear Parents/Carers,

Please find below a letter from Emily Howard, a PGCE student from the UEA who we have in school this term.

Yours sincerely

Mrs Jenny Pratt

Dear Parents/Carers,

Primary PGCE

I am training to be a teacher at the University of East Anglia (UEA) in Norwich and will be working in your child's class.

To help me learn how to teach them, I will talk to the children and look at their work. I will also watch them in the classroom and the playground. As part of my course, I will write about what I have learned and share some of my work in sessions at the university and in my coursework.

I will only share my work if you will let me. I will not use your child's real name or the name of the school. If you say yes, you can change your mind up to when I have written up my notes and handed in my coursework.

If you want to know more, please talk to Mrs Rounce.

If you are happy to let me share my work at the university, please sign the form and return it to the school office.

If you have any further questions or concerns, please contact the PGCE course leader, Gillian Preece at UEA (Gillian.preece@uea.ac.uk). Should you wish to make a complaint to someone independent from the Primary PGCE course, please contact the Head of School of Education and Lifelong Learning, Professor Richard Andrews at Richard.Andrews@uea.ac.uk

Working with your child will help me on my way to becoming a teacher.

Yours sincerely

Emily Howard