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Fleggburgh Church of England Voluntary  
Controlled Primary School

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Executive Headteacher Miss Rachel Quick  
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Dear Parents/Carers

Unplanned School Closures

As bad weather is being forecast over the next few days, we would like to remind parents how and where to find up to date information about unplanned school closures.

We do make every effort to keep schools open wherever possible. In some circumstances closure is unavoidable, for example where there would not be enough staff on the school site to ensure pupil safety, or the site itself is unsafe. We understand that school closures have widespread consequences and the decision is never taken lightly. The decision to close the school will be taken as soon as possible. To find the latest information listen to Radio Norfolk or visit the Norfolk County Council School Closure website [www.schoolclosures.norfolk.gov.uk](http://www.schoolclosures.norfolk.gov.uk).

If the decision is made to close the school during the day due to worsening weather or heating failure for example, we will telephone all families using the contact details we have in school.

Hopefully we will escape the worst of the weather, but it is always good to be prepared!

Please speak to the office staff if you have any concerns about this.

Yours sincerely

Mrs Jenny Pratt